

**Gist of Charge Sheet NO. 134-C-14/15/17/2025-Vig., Dated 28.11.2025**

The Employees' State Insurance Corporation (ESIC) has initiated disciplinary proceedings against Smt. Rakhi (Employee ID: 135202), Senior Nursing Officer, ESIC Medical College & Hospital, Faridabad, under the ESIC (Staff and Conditions of Service) Regulations, 2023 read with CCS (CCA) Rules, 1965.

As per the charge sheet issued by the Dean, ESIC Medical College & Hospital, Faridabad, Smt. Rakhi has allegedly remained absent from duty without permission or prior intimation since 16 October 2022 and continues to be absent till date.

The charge sheet states that despite repeated communications, including official letters, emails, memoranda, and a show-cause notice issued between November 2022 and August 2025, she neither reported for duty nor submitted any explanation for her absence. It has been alleged that her continued unauthorized absence amounts to lack of devotion to duty, lack of accountability, and conduct unbecoming of a Corporation employee, in violation of the Central Civil Services (Conduct) Rules, 1964, ESIC Service Regulations, and CCS (Leave) Rules, 1972.

She has been directed to submit her reply within 15 days of receipt of the memorandum. In case of failure to respond or comply with procedural requirements, the inquiry may be conducted ex-parte.

Digitally signed by  
KALIDAS DATTATRAYA CHAVAN  
Date: 02-02-2026 16:48:12

**(Dr. Chavan Kalidas Dattatraya)**  
**Dean**  
**ESIC MC & H Faridabad**